



MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

TUESDAY, NOVEMBER 12, 2013

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, November 12, 2013 at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Vice-Chairperson Charbonneau.

A. **ROUTINE MATTERS**

1. **Opening Prayer**

Opening Prayers were led by Vice Chairperson Charbonneau.

2. **Roll Call**

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik	✓			
Maurice Charbonneau	✓			
Frank Fera	✓			
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg	✓			
Ted O'Leary	✓			
Dino Sicoli	✓			
Student Trustees	✓			
Vincent Atallah	✓			
Dallas McMahon	✓			

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Kristine Murphy**, Recording Secretary/ Administrative Assistant, Corporate Services & Communications

3. Approval of the Agenda

Moved by Trustee O'Leary

THAT the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of November 12, 2013 as presented.

CARRIED

4. Declaration of Conflict of Interest

A Disclosure of Interest was declared by Trustee Burkholder with Item C 7.1 of the Public Agenda, as she has a family member who is associated with the Quartek Group.

5. Approval of Minutes of the Committee of the Whole Meeting of October 8, 2013

Moved by Trustee Fera

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of October 8, 2013 as presented.

CARRIED

B. PRESENTATIONS

C. COMMITTEE AND STAFF REPORTS

1. Policy Committee

1.1 Unapproved Minutes of the Policy Committee Meeting of October 22, 2013

Moved by Trustee Burkholder

THAT the Committee of the Whole receive the unapproved Minutes of the Policy Committee Meeting of Unapproved Minutes of the Policy Committee Meeting of October 22, 2013, as presented.

CARRIED

1.2 Approval of Policies

1.2.1 Acceleration Retention Policy (400.5)

Moved by Trustee Sicoli

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Acceleration Retention Policy, as presented.

CARRIED

1.2.2 Employee Leaves of Absence Policy (201.1)

Moved by Trustee Sicoli

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Employee Leaves of Absence Policy, as presented.

CARRIED

1.2.3 Opening or Closing Exercises Policy – Safe Schools (302.6.1)

Moved by Trustee Sicoli

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Opening or Closing Exercises Policy – Safe Schools, as presented.

CARRIED

1.2.4 Employee Workplace Harassment Policy (201.7)

Moved by Trustee Sicoli

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Employee Workplace Harassment Policy, as presented.

CARRIED

1.2.5 Employee Workplace Violence Policy (201.11)

Moved by Trustee Sicoli

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Employee Workplace Violence Policy, as presented.

CARRIED

1.2.6 Occupational Health & Safety Policy (201.6)

Moved by Trustee Sicoli

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Occupational Health & Safety Policy, as presented.

CARRIED

1.3 Policy and Guideline Review 2013-2014 Schedule

Director Crocco presented the Policy and Guideline Review 2013-2014 Schedule for Trustees' Information.

2. Pilgrimage 2013

Mark Lefebvre, Superintendent of Education presented information on Pilgrimage Sunday - October 27, 2013 in which approximately 4000 Niagara Catholic students, staff, Trustees, Senior Administration, priests, Catholic School Council members, and alumni from Niagara Catholic's eight (8) Secondary Schools participated. This year's annual Pilgrimage raised approximately \$178,000.00 to assist those in need of assistance in Secondary Schools sponsored Missions in Haiti, the Dominican Republic, Dominica, Guatemala, Peru, Rwanda, Development & Peace and Fogquest.

Student and staff representatives from each of Niagara Catholic's eight (8) Catholic Secondary Schools were in attendance to speak of their Pilgrimage experience.

3. Special Education Advisory Committee Goal: Presentation to the Committee of the Whole

Yolanda Baldasaro, Superintendent of Education, welcomed Anna Racine, Chair of the Niagara Catholic Special Education Advisory Committee, and Rob Lavorato, Vice-Chair of the Niagara Catholic Special Education Advisory Committee. Ms. Racine and Mr. Lavorato provided a visual presentation which outlined the goals set by SEAC, the current membership, recent work and accomplishments of SEAC and its impact on Niagara Catholic.

4. Computer Technology 2013-2014 Update

Ted Farrell, Superintendent of Education welcomed Mark Di Tomasso, Niagara Catholic's ELearning Consultant, Anna Perrota, Ryan Sauriol and Manny Roussos Literacy/Numeracy/Technology Coaches who presented the Computer Technology 2013-2014 Update. Information on the programs and support throughout our system was provided.

Trustees asked questions of staff on the presentation.

5. Extended Overnight Field Trip, Excursion and Exchange – 2013-2014

Superintendent Lefebvre presented the Extended Overnight Field Trip/Excursion/Exchange Trip for Information.

6. Financial Statements for the Year 2012-2013

Giancarlo Vetrone, Superintendent of Business & Financial Services, presented the Report on the Audited Financial Statements for the Year 2012-2013.

Director Crocco discussed the various areas of the Financial Statements for 2012-2013 and noted that Senior Administrative Council will continue to prioritize expenditures based on achieving the Board's Strategic Plan and annual System Priorities.

Trustees discussed the Report on the Audited Financial Statements for the Year 2012-2013, and asked questions of Director Crocco and Superintendent Vetrone.

Audit Committee Chairperson MacNeil expressed appreciation to Director Crocco and Superintendent Vetrone for all the work and reflection that went into the preparation of the report and the valuable information presented to the Audit Committee and the Board.

Moved by Trustee Fera

THAT the Committee of the Whole recommended that the Niagara Catholic District School Board approve the Report on the Financial Statements for the year 2012-2013, as presented.

CARRIED

7. Monthly Updates

7.1 Capital Projects Update

Scott Whitwell, Controller of Facilities Services, presented the Capital Projects Update.

7.2 Student Senate Update

Vincent Atallah and Dallas McMahon, Student Trustees, presented a verbal update on the current activities of the Student Senate.

7.3 Senior Staff Good News Update

Senior Staff highlights included:

Superintendent Baldasaro

John Cino, Student Success Lead and John Di Pasquale, Student Success Teacher from Blessed Trinity Catholic Secondary School presented their Teacher Learning and Leadership Program for Experienced Teachers at the “Sharing the Learning Summit” in Toronto on November 8th, 2013. Their project submission called the “Thunderstruck Mentorship Program” helped to create a transition/mentorship/mental health awareness program for the Blessed Trinity school community. Both teachers had the opportunity to present their project to the Honorable Liz Sandals, Minister of Education who was in attendance at the summit.

Director Crocco

Senior Staff witnessed remarkable events which took place in Niagara Catholic Schools during Remembrance Day activities, Director Crocco offered his recognition and appreciation to Principals, students and staff.

D. INFORMATION

1. Trustee Information

1.1 Spotlight on Niagara Catholic – October 22, 2013

Director Crocco highlighted the Spotlight on Niagara Catholic – October 22, 2013 issue for Trustees’ information.

1.2 Calendar of Events – November 2013

Director Crocco presented the November 2013 Calendar of Events for Trustees’ information.

1.3 4th Annual Spelling Bee – Holy Cross Catholic Secondary School – November 21, 2013

Director Crocco noted that the Annual Spelling Bee is actually the 4th Annual Spelling Bee and invited Trustees to attend

Trustees were asked to confirm their attendance with Kristine Murphy, Administrative Assistant, Corporate Services & Communications.

1.4 Annual Trustee & Senior Staff Retreat & Mass – November 26, 2013

Trustees were provided with copies of the program for the Annual Trustee & Senior Staff Retreat being held on Tuesday, November 26, 2013. In preparation for the Retreat, Trustees were invited to read the articles and reflect on the three (3) questions outlined in the program.

1.5 Annual Organizational Meeting of the Board – December 3, 2013 – 6:00 p.m.

Trustees were reminded that the Annual Organizational Meeting of the Board will be held on December 3, 2013 at 6:00 p.m. in the Father Kenneth Burns, C.S.C. Board Room.

1.6 2014 OCSTA Catholic Trustees' Professional Development Seminar

Director Crocco provided information on the 2014 OCSTA Catholic Trustees' Professional Development Seminar.

Trustees were asked to confirm their attendance with Kristine Murphy.

1.7 2014 OCSTA AGM

Director Crocco reminded Trustees that Niagara Catholic will be hosting the 2014 OCSTA AGM, and asked that they confirm their attendance with Kristine Murphy, by the February 2014 Board Meeting.

1.8 Bishop's Gala 2014

Director Crocco informed Trustees that the Bishop's Gala has been rescheduled to Saturday, April 12, 2014 at Club Roma in St. Catharines. Bishop Bergie will be attending the Canonization of Popes John XXIII and John Paul II in Rome. A Communications Notice will be sent out to all staff and placed on My Niagara Catholic and My Niagara Catholic Alumni.

E. OTHER BUSINESS

1. General Discussion to Plan for Future Action

1.1 Building the Next Phase in Ontario's Education Strategy

Director Crocco provided information on the Building the Next Phase in Ontario's Education Strategy, and stated that all Trustees are welcome to contribute to questions and submit them directly to The Ministry of Education online.

F. BUSINESS IN CAMERA

Moved by Trustee MacNeil

THAT the Committee of the Whole move into the In Camera Session.

CARRIED

The Committee of the Whole moved into the In Camera Session of the Committee of the Whole Meeting at 9:00 p.m. and reconvened at 9:15 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee Burtnik

THAT the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of November 12, 2013.

CARRIED

SECTION A: STUDENT TRUSTEES INCLUDED

Moved by Trustee MacNeil

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section A: Student Trustees Included) held on October 8, 2013, as presented.

CARRIED (Item F1)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee Burkholder

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section B: Student Trustees Excluded) held on October 8, 2013, as presented.

CARRIED (Item F4)

H. ADJOURNMENT

Moved by Trustee O'Leary

THAT the November 12, 2013 Committee of the Whole Meeting be adjourned.

CARRIED

This meeting was adjourned at 9:15 p.m.

Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **November 12, 2013.**

Approved on **December 3, 2013.**

Maurice Charbonneau
Vice-Chairperson of the Board

John Crocco
Director of Education/Secretary -Treasurer